

Vendor Instructions 2026

govhillmarket.com · 470-343-3901 · govhillmarket@gmail.com

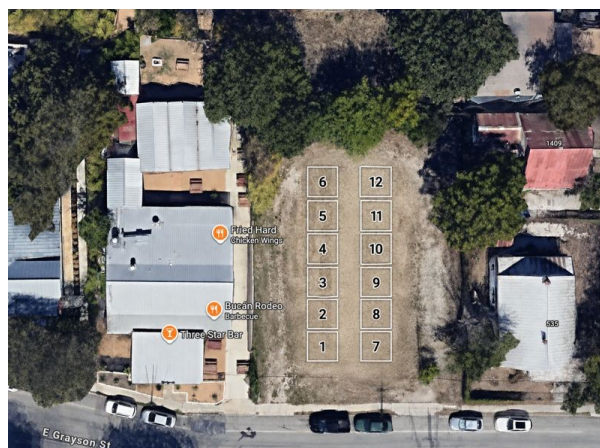
How to apply. Apply online at govhillmarket.com/vendors. The online application collects your contact, business and product details, Texas sales tax permit information, power needs, food permit or exemption status, food handler certification and insurance status, your availability for Saturday, October 24, and your signature. This document is instructions only; you do not need to fill out or email anything here. Applying does not guarantee a booth, and every applicant is subject to approval.

MARKET DETAILS

- **Location:** 527 E. Grayson Street, San Antonio, TX 78215 (Government Hill).
- **Hours:** Opening day Saturday, October 24, 2026, 3:00 to 6:00 p.m. Future dates will be announced.
- **Opening day:** Saturday, October 24, 2026. There is no market Sunday, October 25. Apply for Saturday only.
- **Booth fee:** Free (\$0) for approved vendors on Saturday, October 24. Fees for future dates are not yet set.
- **Parking:** Free for vendors. Shoppers park free at 610 E. Josephine Street.
- Booth placement is assigned by market management. Vendors do not choose their location.

BOOTH MAP

Twelve planned booths in two rows of six, each a 10 × 10 ft space. Booths 1 to 6 are the west row, closest to Three Star Bar; booths 7 to 12 are the east row, along the tree line.



Aerial imagery: Google

BOOTH SETUP

- Your booth is a 10 × 10 ft canopy footprint at your assigned spot. Keep all merchandise, signage and equipment inside your space.
- Bring your own canopy, tables, chairs, and extension cords if you need power. Tables must be draped or covered.
- Canopy weights are required: at least 25 lb secured to each leg. The market uses no ground stakes, so weights are your only wind protection.
- Display clear signage with your business name.
- On-site power is limited. Tell us in the application if you need electricity so placement can be arranged.
- Clean your booth area at the close of each market day. Food vendors must haul away their own grease and cooking waste. It may not go in market trash cans, on the ground or into drains.
- Any vendor cooking on site must keep a working fire extinguisher in the booth and follow San Antonio Fire Code requirements for propane and open-flame equipment.

SETUP AND BREAKDOWN

- **Setup starts at 2:00 p.m.** Be fully set up and ready to sell when the market opens at 3:00 p.m.
- Stay the entire market. Keep your booth up and staffed until 6:00 p.m., even if you sell out early.
- Do not begin breaking down or moving your vehicle until the market closes at 6:00 p.m.
- For pedestrian safety, no vehicles may enter or move through the market during open hours.
- Approved vendors receive their booth assignment, load-in details and parking instructions before market day. These details are sent only after approval.

FOOD PERMITS

Food and beverage vendors must hold the San Antonio Metropolitan Health District (Metro Health) permit that applies to their products and operation before they sell. What you need depends on what you sell:

- **Prepackaged goods and eggs:** Metro Health Farmers Market, Flea Market or Trade Show Permit, \$75 annual fee. Goods must be prepackaged and labeled. Eggs must be labeled with the producer's name and address, marked "ungraded," carry the safe handling instructions statement, and be kept at 45°F or below.
- **Food or drinks prepared on site:** Metro Health Farmers Market On-Site Preparation Permit, \$100 annual fee. At least one person in the booth must hold a Food Handler or Food Manager certification.
- **Qualifying cottage foods:** under Texas law, a local health department may not require a qualifying cottage food production operation to get a permit or pay a fee. Cottage foods must carry the state-required label, and the operator must complete basic food handler training.
- **Whole, uncut fruits and vegetables:** Texas DSHS does not require a permit for these where it has jurisdiction. San Antonio is served by Metro Health, so confirm what applies to your products.

Metro Health issues its permits at the Development and Business Services Center, 1901 S. Alamo St., San Antonio, TX 78204. Market management will confirm how permit applications are submitted for this market. Bring any permit, certificate or cottage food label you rely on to every market day.

TEXAS SALES TAX

Vendors selling taxable items must have a Texas Sales and Use Tax Permit and post it at their booth. There is no fee to apply; register with the Texas Comptroller at comptroller.texas.gov. Vendors collect and report their own sales tax.

Gov. Hill Market requires proof of an active permit before booth space is assigned. Enter your permit number and status in the online application.

Groceries such as fruits, vegetables, eggs and bread are generally not taxable. Candy, soft drinks, hot or prepared food, and most handmade goods are generally taxable. Check with the Texas Comptroller about your own products.

INSURANCE

- Market rule: food and beverage vendors must provide a Certificate of Liability Insurance before their first market day. Farmers and produce vendors are exempt unless requested by management.

WEATHER

- The market is held rain or shine. Any weather cancellation is posted on govhillmarket.com, and approved vendors are contacted directly.

LIABILITY

The vendor retains all liability and assumes all risk of loss or damage to property, merchandise or equipment, on site or in connection with the transportation, display, storage and sale of merchandise at Gov. Hill Market.

Gov. Hill Market and its owners, partners, staff and contractors assume no liability for vendor property or merchandise, the actions of vendors or their helpers, or any loss or damage due to circumstances beyond their control. Vendors agree to indemnify and hold harmless Gov. Hill Market and its associated staff, partners and management from any and all liability.

You agree to these instructions, conditions and terms when you sign the online application.

Questions: 470-343-3901 or govhillmarket@gmail.com. Updated Oct. 15, 2026. Permit details checked against Metro Health, Texas DSHS and Texas Comptroller sources; confirm current rules with each agency.